

(英語版)



外国人住民のための 生活ガイドブック

Living Guide Book for Foreign Residents



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1. Introduction to Ube City

Location and Natural Environment

Ube City is in southwestern Yamaguchi Prefecture, situated to the west of Honshu. The city is bordered by Sanyo Onoda City to the west, Yamaguchi City to the east, Mine City to the north, and the Seto Inland Sea to the south.

Major railroads include the JR Sanyo Main Line and JR Ube Line, which run east-west. The Sanyo Expressway crosses the city's center, providing road-based access. Other access includes Ube Port, a major coastal facility, and Yamaguchi-Ube Airport, which is located close to the city center. The city, therefore, has excellent access to land, sea, and air-based transport.

The city's proximity to the Seto Inland Sea creates a mild climate with relatively little rainfall. The hills north of the city's center are rich in nature and are home to various plants and animals, while Ube City's southern portion borders the ocean. It is, therefore, blessed with both mountain and coastal environments. Additionally, the Majime and Koto Rivers, which run through the city, provide valuable waterfront environments.



Ube City Statistics

Population: 161,174 (as of May 1, 2022)

Households: 79,964 (as of May 1, 2022)

Area: 286.65 square kilometers

Average Temperature: 16.1°C (statistics from 2002-2010)



UBE Biennale Sculpture Hill



Tokiwa Zoo



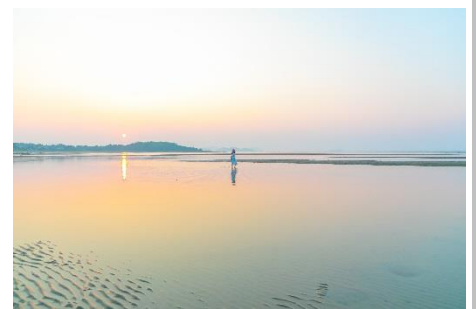
Tokiwa Plant Museum



Fujigochi Tea Plantation



Ube City Fireworks Festival



Kiwa La Beach

2. Service Counter Quick Reference Chart

(1) [Residents New to Ube City/Japan] Procedures for Registering as a New Resident

Procedures at City Hall

Notifications	Content	More Details	Section in Charge/Contact Information	Tel.
Resident Registration	Mid/long-term residents entering Japan or moving to the city from other municipalities are required to register as residents in Ube, as are those who have newly obtained mid/long-term resident status.	12	Notifications/Registrations Desk, Public Affairs Division	0836-34-8238
Inkan Seal Registration	May be required for contracts and other purposes.	16		
National Pension	People between the ages of 20 and 60 who are registered as residents in Japan must be enrolled in the National Pension (excluding members of employee pension plans and their dependent spouses). You will need your residence card to enroll in the program.	16	Administration and Pension Desk, National Insurance and Pension Division	0836-34-8292
National Health Insurance/Medical Care System for Older Senior Citizens	If you don't have any other medical insurance, you must enroll in the National Health Insurance scheme. Those aged 75 older are enrolled in a separate scheme. You will need your residence card to enroll in the program.	17	Assessment Desk, National Insurance and Pension Division Older Senior Citizens' Medical Care Desk, National Insurance and Pension Division	0836-34-8287 0836-34-8343
Nursing Care Insurance	People over 65 years of age who qualify for nursing care insurance will be sent a nursing care insurance card at a later date.	17	Nursing Care Insurance Desk, Senior Citizens Support Division	0836-34-8297

Child Care (Benefits/Medical Care), Single Parent Families	Families raising children may be eligible for benefits and assistance with medical fees. You must apply to receive these benefits.	18	Child Policy Division	0836-34- 8330
Nursery Schools	Procedures are required for admission into Nursery Schools.	-	Nursery and Kindergarten Division	0836-34- 8327
Elementary and Middle Schools	Please contact the board of education/individual schools.	-	School Education Division	0836-34- 8609
Water and Sewerage	Notification is required to use this service.	18	Operations Division, Waterworks Bureau	0836-21- 2304
Motorized Bicycles (Motorcycles, etc.) Light Vehicle Taxes (by category)	Motorcycles (motorized bicycles with a displacement of 125 ccs or less) and small special vehicles for agricultural use, etc. that are stored within Ube City require a license plate. These are issued by Ube City Hall. For registrations/change of ownership of motorcycles with a displacement of 126 ccs or more, please contact the Yamaguchi Transportation Bureau (Tel: 050-5540-2073). Motorcycles and light vehicles require payment of a light vehicle tax (per-category) once a year.	19	Tax Administration Division	0836-34- 8197

Private Sector Procedures

Notifications	Content	Details Page	Contact	Tel.
Bicycles	When you buy a bicycle, be sure to register it at the store (<i>bohan toroku</i>) as a theft-prevention measure. If your bike is stolen, report it to the police immediately. You should also register bicycles that you have received from others.	-	Bicycle stores Ube Police Station	0836-22-0110
Electricity	An application is required to utilize electricity.	21	Chugoku Electric Power Co., Inc. Ube Sales Center	0120-613-270
Gas	An application is required to utilize gas.		Gas companies	

(2) [Residents] Procedures for Registered Residents

Procedures at City Hall

Notifications	Content	Details Page	Section in Charge/Contact Information	Tel.
Resident Registration	If you move to an address within Ube City, you must register your residency within 14 days of moving.	12	Notifications/Registrations Desk, Public Affairs Division	0836-34-8238
Issuing Certificates of Residence	A document that proves your name, address, nationality, etc. Requires an issuance fee.	13	Certificates Issuance Desk, Public Affairs Division	0836-34-8243
Marriage	Foreign nationals who get married in Japan are required to notify both the city hall and their embassy or consulate. Filing requirements differ depending on whether the marriage is between foreign nationals or a foreign national and a Japanese citizen.	14	Family Registry Desk, Public Affairs Division	0836-34-8237
Divorce	Notification should be provided to your embassy or consulate if the divorce is between foreign nationals. Divorces between foreign nationals and Japanese citizens require that the city hall and embassy or consulate be notified. Filing requirements differ depending on whether the divorce is between foreign nationals or a foreign national and a Japanese citizen.	14		
Births	Births require the submission of a birth certificate within 14 days of birth.	15		
Deaths	When a family member or someone living with you dies, a death notice must be filed within seven days of learning of the death.	15		

Procedures Outside City Hall

Notifications	Content	Details Page	Inquiries	Tel.
Lost Passports	If you lose your passport or have it stolen, report it to your local police station and have a "Certificate of Report of Loss or Theft" (<i>funshitsu (tonan) todokede shomeisho</i>) issued. Take this certificate to your embassy or consulate in Japan to have your passport reissued. Please call the embassy/consulate to confirm what you will need for these procedures.	-	Ube Police Station Your embassy or consulate in Japan	0836-22-0110
Lost Residence Cards (Alien Registration Card)	If you lose your residence card (alien registration card) or have it stolen, you can have it reissued at the Immigration Office. Please call the immigration office in advance to confirm what you will need for these procedures.	-	Hiroshima Regional Immigration Bureau, Shimonoseki Branch Office	083-261-1211
Loss of Individual Number Card (My Number) or Notification Card	If you lose or have your Individual Number Card or Notification Card (see page 20 for details) lost or stolen, report it to your local police station and ask for a "Certificate of Report of Loss or Theft" (<i>funshitsu (tonan) todokede shomeisho</i>). For information on reissuing your Individual Number Card, please contact the city hall.	-	Ube Police Station Notifications/Registrations Desk, Public Affairs Division	0836-22-0110 0836-34-8238

(3) [Moving/Leaving Japan] Procedures for Leaving/Transferring Registration of Residence

Notifications	Content	Details Page	Section in Charge/Contact Information	Tel.
Resident Registration	If you move to another municipality, you must notify Ube City of your move. Ube City will issue a Moving-Out Certificate (<i>tenshutsu shomeisho</i>). This will be required to perform moving-in procedures at your new address. If you are leaving Japan, please complete these procedures in advance.	12	Notifications/Registrations Desk, Public Affairs Division	0836-34-8238
Inkan Seal Registration	If you have a seal registration certificate (card), please return it.	16		
National Pension	No procedures are required.	16	Administration and Pension Desk, National Insurance and Pension Division	0836-34-8292
National Health Insurance/Medical Care System for Older Senior Citizens	Please return your insurance card. Procedures will be required to settle your premiums.	17	Assessment Desk, National Insurance and Pension Division Older Senior Citizens' Medical Care Desk, National Insurance and Pension Division	0836-34-8287 0836-34-8343
Nursing Care Insurance	Please return your nursing care insurance card.	17	Nursing Care Insurance Desk, Senior Citizens Support Division	0836-34-8297
Child Care (Benefits/Medical Care), Single Parent Families	If you are receiving medical fee assistance, please return your recipient's card.	18	Child Policy Division	0836-34-8330
Nursery Schools	Please submit a notice of withdrawal to the Nursery School.	-	Nursery and Kindergarten Division	0836-34-8327
Elementary and Middle Schools	Contact the school directly.	-	School Education Division	0836-34-8609
Water and Sewerage	A notification is required for service to be terminated.	18	Operations Division, Waterworks Bureau	0836-21-2304

Motorized Bicycles (Motorcycles, etc.) Light Vehicle Taxes (by category)	Before moving out or leaving the country, you must return your Ube City license plate to the city hall. Please bring your inkan seal with you to do this. If you are in Japan, you may be able to apply for a new license plate at your new municipality. Procedures are also required when giving a vehicle to someone else.	19	Tax Administration Division	0836- 34-8197
Designating a Tax Administrator	Before leaving Japan, you must notify Ube City if you have (or will have) any taxes to pay.	20		

Note: A tax administrator (*nozei kanrinin*) is a person appointed to process the submission of national and local tax returns, etc. for those who are not living in Japan.

Private Sector Procedures

Notifications	Content	Details Page	Section in Charge/ Contact	Tel.
Bicycles	If you give your bicycle to someone, please cancel your theft-prevention registration (<i>bohan toroku</i>). The new owner must re-register the bicycle. You will also need to cancel your registration when disposing of the bicycle.	-	Bicycle stores	
Electricity	Procedures are required to terminate services.	21	Chugoku Electric Power Co., Ube Sales Center	0120- 613-270
Gas	Procedures are required to terminate services.		Gas Companies	

3. Important Information for Life in Ube City

(1) Procedures that can be Performed at Ube City Hall

1. Resident Registration (Registrations Desk, Public Affairs Division, Tel: 0836-34-8238)

A. Moving to and from Japan

If you have mid/long-term resident status (spouse of a Japanese national, fixed/permanent resident, etc.) and have started living in Ube City, or if you have newly obtained mid/long-term resident status, please register at the Public Affairs Division at city hall. Registration must be completed within 14 days of the date you start living in Ube City.

Examples of Situations Requiring Procedures	Required items
<ul style="list-style-type: none">- Moving to Japan- Moving from another municipality- Obtaining mid/long-term resident status	<ul style="list-style-type: none">- Residence cards of all new residents- Passports of all new residents (If your residence card has not been issued yet)- Moving-Out Certificate (<i>tenshutsu shomeisho</i>) (see note 1)- Basic Resident Registration Card or Individual Number Card (see note 1)- If you are moving to Japan with your family, original documents that prove your relationship with your family and Japanese translations of these documents (see note 2).- Inkan seal (not required if the notifying individual will sign)- Power of Attorney (when the notifying individual is acting on behalf of the applicant)

Note 1: Only for moving in.

Note 2: Not required if this can be confirmed through the Moving-Out Certificate.

B. Relocating

If you relocate within Ube City, you must report your change of address. Notification of change of residence must be made within 14 days of the date you start living there.

Examples of Situations Requiring Procedures	Required items
- Moving within Ube City	<ul style="list-style-type: none">- Residence Card- Basic Resident Registration Card or Individual Number Card- Inkan seal (not required if the notifying individual will sign)- If you will be moving into a household with foreign nationals, you will need to submit original and translated documents proving your relationship with these individuals (documents are not required if your relationship won't change).- Items with your former address on them, such as a national health insurance card or nursing care insurance card.- Power of Attorney (when the notifying individual is acting on behalf of the applicant)

C. Moving/Leaving Japan

You must notify Ube City if you leave the country or move to another municipality. You will need a Moving-Out Certificate (*tenshutsu shomeisho*) to register with your new municipality.

Examples of Situations Requiring Procedures	Required items
<ul style="list-style-type: none">- Permanently leaving Japan- Moving to another municipality	<ul style="list-style-type: none">- Residence Card- Inkan seal registration card (if you have one)- Inkan seal (not required if the notifying individual will sign)- Power of Attorney (when the notifying individual is acting on behalf of the applicant)

D. Issuing Certificates of Residence

Receive a "Request for Copy of Certificate of Residence" at the service counter and fill in the name and address of the person whose certificate you are requesting, as well as your name and address.

Applicants will be required to verify their identity at the service counter.

2. Marriage/Divorce (Family Registry Desk, Public Affairs Division, Ube City Hall, Tel: 0836-34-8237)

A. Marriage

Under Japanese law, marriages must be registered at a city hall/municipal office for the marriage to be legally established. The following documents are required, but additional information may be requested.

For more information on how to fill out the form and on what documents are required, contact the Public Affairs Division at Ube City Hall.

Necessary items for marriages between foreign nationals	Necessary items for marriages between a foreign national and a Japanese citizen
<ul style="list-style-type: none"> - Marriage registration - Certificate of no impediment to marriage - Certificate of nationality - Photo identification such as a Residence Card or passport 	<ul style="list-style-type: none"> - Marriage registration <For Japanese citizens> - Family register (only if your place of registry is outside Ube City) - Documents to verify your identity (a document issued by a government office with a photo that has not expired) <For foreign nationals> - Certificate of no impediment to marriage - Certificate of nationality - Photo identification such as a residence card or passport

Documents written in a language other than Japanese must be accompanied by a Japanese translation. (The Japanese translation must include the translator's name, address, and seal.) Marriage registration requires two adult witnesses. If you own an inkan seal, you must bring it with you when you register your marriage.

Foreigners are also required to notify their embassy or consulate separately in order to register their marriage in their home country.

Note: If a foreign national changes their name after marriage to a Japanese citizen, an application must be made to change the listing on their Japanese spouse's family register. The Japanese spouse is required to make this application, providing proof of the name change through translations of applicable documents.

B. Divorce

Under Japanese law, divorces must be registered at a city hall/municipal office for the divorce to be legally established.

The required documents will differ depending on the nationalities involved, so please contact the Public Affairs Division at Ube City, as well as your country's consulate/embassy.

3. Births/Deaths (Family Registry Desk, Public Affairs Division, Ube City Hall, Tel: 0836-34-8237)

A. Births

When a child is born, the birth must be reported within 14 days of the date of birth. Birth registration forms can be received at the hospital where the child was born, alongside a birth certificate.

Examples of Situations Requiring Procedures	Required items
- A child has been born	- Birth registration - Birth certificate - Applicant's inkan seal - Maternal and Child Health Handbook - National Health Insurance Card (only if you are using National Health Insurance)

Note: You must obtain a residence permit to allow your child to continue to live in Japan. Please apply for a residence permit at the Shimonoseki Branch Office of the Hiroshima Regional Immigration Bureau (Tel: 083-261-1211) within 30 days of birth.

B. Deaths

When a family member or someone living with you dies, a death notice must be filed within seven days of learning of the death. You must also notify your home country's embassy or consulate. "Notification of Death" forms can be received with the death certificate prepared by the hospital where the death occurred or by the doctor who confirmed the death.

Examples of Situations Requiring Procedures	Required items
- A family member or a roommate has died	- Death notification - Death certificate - Applicant's inkan seal

Note: You must submit the deceased's Residence Card or special permanent resident certificate to the Shimonoseki Branch Office of the Hiroshima Regional Immigration Bureau (Tel: 083-261-1211) within 14 days of death.

4. Inkan seal registration (Registrations Desk, Public Affairs Division, Ube City Hall, Tel: 0836-34-8238)

Seals are an important item that serve the same purpose as a signature.

For example, a contract to buy a house or a car may require you to have a registered seal (*jitsuin*) and a seal registration certificate. A registered seal is a seal registered with the city hall. Only one seal can be registered per person. Registered seals can only be used by a single individual.

Only seals with your name, alias, or name in katakana (as registered on your certificate of residence) can be used as registered seals.

You must be 15 years of age or older and be a registered resident of Ube City to register your seal.

A "seal registration card" will be issued when you register your seal. Ensure you bring your seal registration card with you when required.

The person performing the procedure	Required items	Notes
The individual themselves	<ul style="list-style-type: none"> - Seal to be registered - Photo identification such as a passport or residence card - Money to pay registration fees 	If you plan to make a new seal that you will register, please contact the city hall in advance to make sure that it is a type that can be registered.
Representative	<ul style="list-style-type: none"> - Seal to be registered - Photo identification such as the passport or residence card belonging to the seal's owner - The representative's seal - Notification of appointment of a representative form (<i>dairinin sennin todoke</i>) - Representative's identifying documents - Seal registration application form - Application for a seal registration certificate 	<p>If the applicant is unable to make the application in person due to illness or other unavoidable reasons, an application via a representative may be possible.</p> <p>Please contact the Public Affairs Division at Ube City Hall in advance.</p> <p>Please note that same-day registration is not available.</p>

5. National Pension (Administration and Pension Desk, National Insurance and Pension Division, Ube City Hall, Tel: 0836-34-8292)

The National Pension is a public pension plan administered by the government. People between the ages of 20 and 60 who are registered as residents in Japan must be enrolled in the National Pension (excluding members of employee pension plans and their dependent spouses).

The public pension includes an old-age pension, as well as a disability pension and survivor's pension that are provided in case of emergencies.

The National Pension Insurance premium is about 17,000 yen per month. If you have been paying the premiums for at least six months, you may be able to receive a lump-sum withdrawal payment by making a request within two years of your departure.

There is also a system to exempt or defer the payment of insurance premiums for people with low income who have difficulty paying the premiums (requires approval).

6. National Health Insurance (Assessment Desk, National Insurance and Pension Division, Ube City Hall, Tel: 0836-34-8287)

National Health Insurance is a social security system that provides peace of mind by allowing all residents of Japan to receive medical treatment in the event of illness or injury.

Those who will be living in Japan for three or more months, are under the age of 75, and are not covered by their workplace's medical insurance must pay for National Health Insurance. Premiums are determined by income and other factors. Payment is compulsory.

You must notify the city office if you want to join or withdraw from the National Health Insurance system.

If you fail to enroll, you may have to pay the full amount of your medical bills in the event of a sudden illness or injury.

Those who have joined the National Health Insurance will be issued an insurance card. Please be sure to bring your health insurance card with you when you visit a medical facility. Presenting your insurance card allows you to receive medical treatment at a rate that matches your age and income. You may also be able to receive benefits for medical expenses in case of birth or death or if you have a high medical expense by applying to the city hall.

People over 40 years of age who are enrolled in the National Health Insurance scheme are entitled to specific health checkups for the early detection of lifestyle-related diseases and the prevention of serious illnesses.

For more information on procedures and for details of the system, please contact the Assessment Desk, National Insurance, and Pension Division, Ube City Hall.

7. Medical Care System for Older Senior Citizens (Older Senior Citizens' Medical Care Desk, National Insurance and Pension Division, Ube City Hall, Tel: 0836-34-8343)

The Medical Care System for Older Senior Citizens is designed to provide peace of mind for the elderly. All persons 75 years of age or older who have an address in Ube City (except for short-term visitors whose period of stay is three months or less or those receiving public assistance, etc.) are covered by this insurance.

People between the ages of 65 and 74 can also apply for and enroll in the program if they have a disability (e.g., Physical Disability Certificate Levels 1 to 3).

One insurance card will be issued to each person. If you present your health insurance card when you visit a medical facility, your co-payment ratio for medical expenses paid will be 10% or 30%. Co-payment and premium percentages are determined by income and other factors.

8. Nursing Care Insurance (Nursing Care Insurance Desk, Senior Citizens Support Division, Ube City Hall, Tel: 0836-34-8297)

The nursing care insurance system is designed to support society as a whole, not just families who are nursing elderly individuals. Those who are over 40 years old and have lived in Japan for more than three months are eligible. Individuals requiring nursing care due to being bedridden or due to dementia or that require support in day-to-day life can apply. Those deemed eligible can receive nursing care services. Premiums are determined by income and other factors.

9. Welfare for Individuals with Disabilities (Disability Certificate and Medical Care Desk, Disabled Citizen's Welfare Division, Ube City Hall, Tel: 0836-34-8314)

A variety of support is provided for people with psychological, intellectual, and physical disabilities, including consultations, benefits, medical care, disability welfare services, and access to welfare facilities. Those with physical disabilities are entitled to receive a Physical Disability Certificate, those with intellectual disabilities are entitled to a Rehabilitation Certificate, and those with mental illnesses that limit their daily and social life are entitled to a Mental Health and Welfare Certificate.

10. Child Care (Benefits/Medical Care), Single Parent Families

(Allowance and Medical Care Desk, Child Policy Division, Ube City Hall, Tel: 0836-34-8330)

Families with children younger than high school age are eligible for a child allowance and subsidies for medical expenses. Single-parent families with a child 18 or younger can receive a child support allowance and a subsidy system for single-parent family medical expenses.

Families raising a child under 20 years of age with psychological, intellectual, or physical disabilities are entitled to special child support payments. Each system has different income limits. For more information on the procedures and systems, please contact the Child Policy Division at Ube City Hall.

11. Pregnancy and Child Care

(Child-raising Support Division (Tasedai Fureai Center), Tel: 0836-31-1732)

If you become pregnant, your health care provider will provide you with a Pregnancy Notification Form. Bring this form to the Comprehensive Support for Child Rearing Generations Center "Ube Hapi" at the Maternal and Child Health Desk, Child-raising Support Division. You will receive a Maternal and Child Health Handbook (Mother and Child Health Handbook) and a Pregnancy Health Examination Form.

The Maternal and Child Health Handbook (Maternal and Child Health Handbook) records the progress of the pregnancy and childbirth, as well as the child's growth and development up to the point that they enter school. The handbook also records health checkups, vaccinations, and other important matters.

Please contact us if you need a maternal and child health handbook in a foreign language.

12. Water and Sewerage (Operations Division Desk, Waterworks Bureau, Tel: 0836-21-2304)

Contact the Waterworks Bureau's Operations Division in advance if you would like to start/stop receiving municipal water. Once service commences, water bills are paid once every two months.

If your residence has access to sewerage, you will also pay a sewer usage fee every two months, depending on the amount of water used.

13. Municipal Housing (Municipal Housing Desk, Housing Planning Division, Ube City Hall, Tel: 0836-34-8427)

Municipal housing is managed by Ube City, and rent is determined by income.

Applications for municipal housing tenancy can be made in April, July, October, and January of each year.

If you are interested in moving in, please contact the Municipal Housing Desk, Housing Planning Division at Ube City Hall.

14. Taxes

There are two types of taxes: those that are paid to the country and those that are paid to the prefecture or municipality.

Individuals and corporations are subject to income tax (national tax) and residential tax (prefectural/municipal tax) on their income, while buildings, land, and other real estate are subject to property tax (municipal tax) and city planning tax (municipal tax). Cars and motorcycles are also subject to an automobile tax (prefectural) and a light vehicle tax (municipal), depending on their engine displacement.

All of these taxes have a fixed deadline for payment. If you miss this deadline, you will be sent a reminder, plus a reminder fee or late fee. Your property may be forcefully repossessed if you don't pay your taxes when prompted to do so.

- Income Tax (Ube Tax Office, Tel: 0836-21-3131)

You must file a tax return with the tax office to determine your yearly income tax (national tax) from January 1 to December 31 of each year.

Those whose annual salary exceeds 20 million yen, those whose monthly salary is not deducted from their wages, those who receive a salary from more than one employer, and those who have income in addition to their salary (except for income other than salary of 200,000 yen or less), etc. must file tax returns between February 15 and March 15 of the following year.

Please contact the Ube Tax Office for more information on the documents required for filing a tax return.

- Residential Tax (Municipal Tax and Prefectural Tax) (Tax Administration Division, Ube City Hall, Tel: 0836-34-8187)

Depending on your income from the previous year, you must pay a combination of municipal and prefectural taxes to the city where you lived on January 1 as a residential tax.

If you have not had residential tax deducted from your salary, you will receive a tax notice from city hall every June. Use this tax notice to pay your residential taxes.

- Vehicle Taxes (by type) (Yamaguchi Prefecture Ube Prefectural Taxation Office, Tel: 0836-21-2118)

If you own a car (excluding a light vehicle) on April 1, you are required to pay an automobile tax (the prefectural tax) to the prefecture. You will receive a tax notice from the prefectural tax office in May of each year. Use this tax notice to pay your car tax (by category).

To undergo a vehicle inspection (*shaken*), you will need a receipt (tax payment certificate). Please keep your receipts in a safe place.

- Light Vehicle Tax (by type) (Tax Administration Division, Ube City Hall, Tel: 0836-34-8197)

On April 1 of each year, people who own motorcycles, light vehicles (see notes), etc., must pay a

light vehicle tax (by type municipal tax) to the city. You can pay this tax using the tax notice you receive from the city each May.

The "Tax Payment Certificate (for Vehicle Inspection) for Light Vehicle Tax (by Type)" that you received when you paid the tax will be needed when you undergo a vehicle inspection (*shaken*) for your light vehicle, so please keep it in a safe place.

Note: light vehicles are three and four-wheeled vehicles up to 660 cc displacement with yellow license plates. (May not always be yellow, due to being a commemorative license plate, etc.)

- Property Tax and City Planning Tax (Property Tax Division, Ube City Hall, Tel: 0836-34-8191)

On January 1 of each year, people who own fixed assets (land, buildings, depreciable assets (machinery, equipment and facilities used for business purposes, structures (other than houses), vehicles, ships, etc., tools, equipment, and fixtures)) in Ube City must pay a fixed asset tax and city planning tax (tax imposed on land and buildings in certain taxation areas in the city) to the city. You can pay your taxes using the tax notice you receive from City Hall in April each year.

Please contact us if there is a change in your taxable fixed assets due to sale or demolition.

- Designating a Tax Administrator

You must designate a tax administrator (*nozei kanrinin*) to handle tax-related matters after you leave the country. This individual must be living in Japan.

[Paying Taxes]

Insurance and usage fees and taxes can be paid at financial institutions in the city, at the main office and branch offices of the city hall, and at convenience stores throughout the city. You will need your payment slip to pay.

15. Individual Number Cards (My Number) (Registrations Desk, Public Affairs Division, Tel: 0836-34-8238)

- My Number

My Numbers (identification numbers similar to social security numbers) are assigned to people living in Japan. Each person has a unique number. You will receive an "Individual Number Notice" by registered mail within around one month of notifying us of your move to Ube City.

- My Number Card

A plastic IC card that allows you to verify your individual number and identity. It also provides access to a variety of government services. These cards are issued upon application. There is no initial issuance fee.

The card is valid for ten years (five years for minors), and the digital certificate stored on the card is valid for five years.

(2) Private Sector Procedures

1. Electricity

Check with your real estate agent or landlord for details on using electricity.

If you want to apply directly, please contact Chugoku Electric Power Co.'s Ube Sales Center (Tel: 0120-613-270). Fees are billed on a monthly basis.

2. Gas

Check with your real estate agent or landlord if you want to use gas.

If you want to apply directly, contact a gas company or gas dealer.

Check with your gas company or gas dealer for rates and payment options.

3. Cell Phones

Cell phones can be purchased at a cell phone store.

Please speak to the store for payment options.

4. NHK Fees

(Contracts... Tel: 0120-151515, Receiving Fees... Tel: 0570-077-077)

NHK is a public broadcaster. Anyone who owns a television must pay a subscription fee to NHK.

Please contact NHK for information on contract procedures and payment methods.

5. Postal Service

If you notify the post office of your new address when you move, your mail will be delivered to your new address for one year from the date of submission (only available for addresses within Japan).

(3) Other Important Information

1. Health Management (Health Promotion Division, Ube City Hall (Ube City Public Health Center)

Tel: 0836-31-1777)

Take the following steps to maintain your physical and mental health:

- Get regular health checkups.
- Be aware of hay fever in spring, heatstroke in summer, and influenza in winter.
- Keep your surroundings clean to prevent diseases caused by poor hygiene.

2. Medical Care

Medical consultations are available at any time. Decide in advance which hospital near your residence you will use in emergencies.

(Flow of treatment)

1. At Reception	Tell the receptionist whether this is your first visit or not. For your first visit, you will need to fill out a medical questionnaire and provide your insurance card and other documentation. From your second visit onwards, you can either provide your consultation card or write your name in the receptionist's book.
2. Medical Examination	When your name is called, you will enter the examination room and receive treatment.
3. Payment/ Receipt of Prescriptions	Payment will be made at the cashier's desk after treatment. In some cases, you may be given medication, but in most cases, you will receive a prescription. Take this prescription to the pharmacy to pick up your medication. You will need to pay for the medication. If you receive ongoing treatment, make sure you know the date of your next visit.

Note: If you have any treatment limitations related to religion or pre-existing medical conditions, please consult with your doctor before starting treatment.

When your local hospital is closed or for emergency treatment on holidays and at night, you can call the Ube City Holiday and Night Emergency Clinic (Tel: 0836-31-1099).

3. Finding Work

If you want to work in Japan, you must obtain a status of residence that allows you to work, or you can apply to the Immigration Bureau (Shimonoseki Branch Office of the Hiroshima Regional Immigration Bureau Tel: 083-261-1211) to obtain permission to work with your current status. Ensure your residency status allows you to work before seeking a job.

Hello Work Ube (Tel: 0836-31-0164) can assist you in finding work.

4. Transport

A. Buses

Take a numbered ticket from the machine installed inside the doors when you board. When you get off the bus, place the applicable fare for the ticket number (indicated at the front of the bus) in the farebox next to the driver's seat. The farebox doesn't provide change. Use the money changer installed nearby as required. The above also applies if you pay using a multi-use ticket. Multi-use tickets can be purchased from the driver.

The next stop will be announced, so use the stop button to let the driver know when you want to get off.

B. Trains

Before boarding, check the fare on the fare chart and purchase a ticket from the machine at the station. Give your ticket to the station staff at your destination station's ticket gate or put it in the collection box.

C. Taxis

Raise your hand to hail taxis you see or call a taxi company to have one dispatched to you. Tell the driver where you are going when you get in.

<Public Transportation>

Buses:	Ube Bus	Tel: 0836-31-1133
	Funaki Railway (Sentetsu Bus)	Tel: 0836-67-0321
	Sanden Kotsu (Ozuki Sales Office)	Tel: 083-282-0606
JR (Railroad)	JR Ube-Shinkawa Station	Tel: 0836-31-1050
Taxis:	Chuo Kotsu	Tel: 0836-21-0121
	Suzuran Taxi	Tel: 0836-21-2105
	Ube Sanden Taxi	Tel: 0836-44-1144
	Seibu Tomoe Kotsu	Tel: 0836-31-3185
	Tokiwa Taxi	Tel: 0836-21-4141
	Ube Sogo Taxi	Tel: 0836-31-1733
	Ube Konai Taxi	Tel: 0120-571-773
	Ube Daiichi Kotsu	Tel: 0120-37-3249
	Orient Kotsu	Tel: 0836-33-7799
Funaki Kotsu	Tel: 0836-67-0238	

D. Traffic Rules

- In Japan, cars, motorcycles, and bicycles drive on the left side of the road, and pedestrians walk on the right side of the road.
- Driving under the influence of alcohol is strictly prohibited.
- Driving without a license is strictly prohibited.
- Cell phone use is prohibited when driving.
- Insurance is required for cars or bicycles.

(Rules for Pedestrians)

- Stay on the sidewalk.
- If there are no sidewalks, stay on the right side of the road.
- Use crosswalks and pedestrian bridges to cross roads.
- Do not cross roads in areas where there are signs that prohibit crossing.
- At intersections with traffic lights, make sure that the pedestrian crossing light in your direction of travel has been turned green before crossing. Do not start crossing when the green pedestrian light is flashing.
- Always stop and wait when the alarm begins sounding at a railroad crossing or when the boom gate lowers.

(Rules for Cyclists)

- Whenever possible, keep in a single file to the left side of the road.
- Be sure to obey the traffic lights and do not cross through intersections when the light is red.
- Regularly service and check your bike's brakes and lights.
- Do not ride with two people, hold umbrellas, or ride side-by-side.
- Always turn on your lights at night.
- Do not leave your bike in areas that block traffic.

(Rules for Cars and Motorcycles)

- Ensure you have your driver's license with you.
- All passengers must fasten their seat belts.
- Always wear a helmet when riding a motorcycle.
- Do not drive a car or motorcycle that has not been inspected (*shaken*) or that is uninsured.
- Do not park in areas where parking is prohibited.
- In the event of a traffic accident, be sure to contact the police (Tel: 110).

5. Neighborhood Associations (Community Development Promotion Desk, Civic Activity Division, Ube City Hall, Tel: 0836-34-8233)

Neighborhood associations are voluntary organizations run by residents. Each community and housing complex in Ube has its own neighborhood association. The associations carry out various activities to ensure that residents can live safely and peacefully. For example, they clean up parks and streets, maintain garbage collection areas, conduct disaster prevention activities, and hold festivals and sports events to promote friendship among residents.

We encourage you to join your neighborhood association as they are often responsible for providing the "Koho Ube" circular (a document with announcements from local authorities that goes around each household in turn).

However, becoming a member means abiding by the rules, including the payment of membership fees.

For information on how to join neighborhood associations, membership fees, rules, etc., please check with the representative from your local neighborhood association.

If you would like to know who represents your local neighborhood association, please speak to your neighbors or the Community Development Promotion Desk, Civic Activity Division, at Ube City Hall.

6. Disposing of Garbage (Waste Management Division, Ube City Hall, Tel: 0836-34-8247)

Garbage collection days differ depending on your district. Check your district's "Garbage Collection Calendar" for details.

Because the city promotes waste reduction and recycling, waste that does not comply with the rules for sorting and disposal will not be collected. Illegal dumping, where garbage is placed outside designated areas, is strictly punishable by law.

(Rules for Sorting and Disposing of Trash)

- Use garbage bags designated by Ube City.
- Put out garbage by 08:30 on the morning of the collection day.
- Dispose of your garbage at your designated place (garbage collection area).
- Sort garbage properly.

For information on the types of garbage and how to dispose of them, please check the Ube City website.

- Ube City Website QR Code



(<https://www.city.ube.yamaguchi.jp/kurashi/gomi/dashikata/1001977/1002007.html>)

You can also easily find out how to separate trash and collection dates by adding us as a friend on LINE (free app, information in Japanese only).

- QR code to add Ube City as a LINE friend



7. Learning Japanese

Japanese language classes in Ube City are offered to foreigners who want to learn Japanese.

Classes are divided into different levels.

For more information, please contact the Japanese language club below.

Japanese Club Ube Tel: 0836-33-0822

8. Driving (Yamaguchi Prefecture General Center Tel: 083-973-2900)

Those with foreign driver's licenses need one of the following to drive in Japan:

- A Japanese driver's license
- An International Driver's License in accordance with the Geneva Convention
- A driver's license from a country with special exceptions (Switzerland, Germany, France, Belgium, Monaco, Estonia, and Taiwan)

Note: A translation of the driver's license issued by a consular agency or the Japan Automobile Federation is required.

- Period during which you can drive

One year from the date of entry into Japan or the period of validity of the driver's license, whichever is shorter. (However, if a person on the Basic Resident Register leaves Japan and returns within a very short period of time (less than three months), the date of entry is the date of first entry into Japan.)

- Obtaining a Japanese Driver's License

If you have a foreign driver's license and meet the following conditions, you will be exempted from certain parts of the driving test (written test and practical test) after undergoing screening to confirm that you can drive in Japan.

- Those who have a valid foreign license and have lived in the foreign country for a total of 3 months or more after receiving the license.

4. Emergencies

(1) Sickness, Injury: Fire/Ambulance Service (Tel: 119).

In the event of a sudden illness or serious injury, ask a friend or neighbor for help or call an ambulance (Tel: 119). When you call for an ambulance, tell them where they are needed as well as your name and phone number.

(2) Fire: Fire/Ambulance Service (Tel: 119).

In the event of a fire, yell out, "Fire!" (*kaji da!*) to let others know. Call the fire department at 119 and give them the location of the fire, your name, and phone number. If there is a large amount of smoke from a fire, or if you have difficulty putting out the fire by yourself, put a wet towel over your mouth and nose, get low to the floor, and immediately evacuate to a safe place.

Many of Japan's houses are made of wood. When a fire breaks out, it can spread quickly through the neighborhood.

Always ensure that you:

- Have a fire extinguisher at the ready.
- Get into the habit of ensuring you extinguish any flames before you go to bed or when you leave the house.
- Do not smoke in bed or carelessly dispose of cigarettes.
- To prevent fires caused by arson, do not leave flammable items outside your house.
- Do not leave the area when deep-frying food/heating oil.
- Do not play with fire.

Fires are more common in the winter because of the dry air. Ensure proper caution when using fire.

(3) Traffic accidents, crimes: (Tel: 110)

If you are the victim of a car accident or crime, contact the police and explain the situation.

(4) Earthquakes

Japan is prone to earthquakes. Make sure you know the safest place in your home, how to contact your family in case of an emergency, where to evacuate, and the phone number of your country's embassy or consulate.

Prepare the following in case of earthquakes:

- Keep flashlights, towels, a change of clothes, gloves, drinking water, food, first aid supplies, portable radio, masks, etc. in a backpack or other container that you can easily carry.
- Apply shatterproof film to windows and shelves to prevent injuries.
- Fix furniture to the wall to prevent injuries from collapsing bookcases, chests of drawers, and other furniture.
- If an earthquake occurs when indoors, use cushions or a heavy quilt to protect your head from falling objects and take shelter under a table. - When outdoors, be careful of falling objects, remain low to the ground in an open area away from buildings, walls made of brick or concrete blocks, utility poles, etc.
- When evacuating, wear shoes or slippers to avoid injury from broken glass.
- Always carry important documents such as your passport and residence card with you when you evacuate. Be aware that there may be ongoing aftershocks after major earthquakes.

(5) Heavy Rainfall During Rainy Season

There is an increased risk of mudslides and flooding due to heavy rainfall during the rainy season (*tsuyu*) in Japan (June to July each year). Please pay close attention to weather information and any notifications from the city.

(6) Typhoons/Storm Surges

Typhoons tend to approach and make landfall in the Japanese archipelago between August and October each year. When a typhoon approaches, landslides, flooding, and storms caused by heavy rainfall can cause extensive damage over large areas. Don't leave the house unnecessarily during a typhoon. Pay attention to weather information and notifications from the city. You should evacuate immediately if the city issues evacuation instructions for evacuation in your area. If you feel that you are in danger, try to evacuate voluntarily as soon as possible, even if an evacuation notice hasn't been issued, or ask for help from your neighbors.

Ube City has been severely damaged by storm surges on several occasions in the past. A storm surge is a phenomenon in which a typhoon or strong low-pressure system causes the sea level to rise to abnormally high levels near the coast. Check disaster hazard maps in advance and stay away from dangerous areas when a typhoon is approaching.

If a disaster strikes and you are in danger, use the evacuation shelters and emergency evacuation sites designated by Ube City. Not all shelters and emergency evacuation sites can be used to evacuate from all disasters. Check the city's website in advance for information on evacuation centers and emergency evacuation sites in the area. If you have any questions about shelters and emergency evacuation sites, please contact the Disaster Prevention and Crisis Management Division at Ube City Hall (Tel: 0836-34-8139).

The following disaster risk reduction app has a variety of functions to help keep you safe, such as weather and evacuation information, communication cards that can be used in emergencies, and information about the types of disasters in Japan.

Please install this app if you have a smartphone.

*Available in 14 languages (English, Chinese (simplified and traditional), Korean, Japanese, Spanish, Portuguese, Vietnamese, Thai, Indonesian, Tagalog, Nepali, Khmer, Burmese, and Mongolian)

More information about the app

- App Name:

Safety tips

- How to download:

If you are using an iOS device, please download it here.



If you are using an Android device, please download it here.



- Usage fee:

Free of charge

Note: Data transfer fees associated with the use of the app are to be paid for by the user.

5. Telephone numbers of public facilities in the city

Note: To make a call, call 0836 + telephone number

City Hall, etc.

City Hall	31-4111
Board of Education	34-8604

Branch Offices and Civic Centers

Ube City North Region Office	67-2812
Higashikiwa Civic Center	58-2311
Nishikiwa Civic Center	51-9001
Konan Civic Center	41-8320
Hara Civic Center	41-8348
Koto Civic Center	62-0001
Futamatase Civic Center	62-0180
Ono Civic Center	64-2111

Community Centers/Neighborhood Halls

Higashikiwa Community Center	58-2098
Nishikiwa Community Center	51-9249
Onda Community Center	21-0349
Misaki Community Center	21-1625
Mizome Community Center	21-0348
Rinpokan Kamiube Hall	34-2535
Kamiube Community Center	21-1473
Kamihara Community Center	32-6280
Kotoshiba Community Center	21-1534
Shinkawa Community Center	21-2258
Unoshima Community Center	31-1862
Fujiyama Community Center	21-1608
Hara Community Center	43-1050
Koto Community Center	62-0049
Futamatase Community Center	62-0068
Ono Community Center	64-2024
Obayama Community Center	31-3677
Tokiwa Community Center	22-1455
Kawakami Community Center	35-1150
Rinpokan Konan Hall and Konan Community Center	41-8155

Nishiube Community Center	44-0878
Kuroishi Community Center	44-0881
Funaki Community Center	67-1183
Magura Community Center	67-0201
Kibe Community Center	68-0001

Cultural and Educational Facilities

Watanabe Memorial Hall	31-7373
Cultural Hall	31-7373
Library	21-1966
Youth Center	31-5515
General Welfare Hall	33-3156
Gender Equality Center for You	33-4004
Tasedai Fureai Center (Multi-Generational Exchange Center)	38-7000
Kusunoki Sogo Center	67-1200
Ube Coal Museum	31-5281
Tokiwa Museum	37-2888
Tokiwa Lakefront Hall	51-7057
Act Village Ono	64-5111
Kusunoki Komorebino-Sato	67-2617
Historia Ube	37-1400
Ginten Eco-Plaza	39-8110
Manabinomori Kusunoki	67-1277

Health and Medical Facilities

Public Health Center	31-1777
Kusunoki Public Health Center	67-1273
Holiday and Nighttime Emergency Clinic	31-1099

Garbage Collection Facility

Environmental Preservation Center	31-3664
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Firefighting Facilities

Fire Department/Ube Central Fire Station	21-6111
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Gymnasiums/Athletic Facilities

Tawarada Memorial Gymnasium	31-1506
Seibu Gymnasium	21-9246
Budokan (Martial Art Gymnasium)	35-4080
Kusunoki Youth Center	67-2150
Higashikiwa Sports Plaza	31-1507
Tobu Sports Plaza	31-1507
Konan Sports Plaza	21-9246
Kuroishi Sports Plaza	21-9246
Kusunoki Sports Plaza	67-2150
Kusunoki Nishiyama Sports Park	67-2150
Kusunoki Tennis Court	67-2150
UPR Stadium	29-0089
Onda Sports Park Athletic Track Field	31-1507
Onda Sports Park Supplementary Track Field	31-1507
Chuo Park Tennis Courts	32-7759
Chuo Park Japanese Archery Gym	31-4548
Chuo Park Archery Gym	31-1507
Tokiwa Park Multipurpose Plaza	31-1507
Tokiwa Park Soccer Field	31-1507
Sun Life Ube Gym	22-0541
Pal Center Ube	31-2212

6. Non-Municipal Consultation Services

- Yamaguchi Multilingual Consultation Center (within Yamaguchi International Exchange Association)
Multilingual consultations, problem-solving in cooperation with relevant organizations, specialized legal consultation, referrals to attorneys/administrative scriveners, referrals to interpreters and translators, etc.
3rd floor of Mizunoue Town Hall, 1-7 Mizunoue-cho, Yamaguchi City, Yamaguchi Prefecture, 753-0082
Tel: 083-995-2100 <http://yiea.or.jp/>

- Council of Local Authorities for International Relations (CLAIR)
<http://www.clair.or.jp/index.html>
Levels 1, 6 and 7, Sogo Hanzomon Building, 1-7 Kojimachi, Chiyoda-ku, Tokyo 102-0083, Japan
Tel: 03-5213-1730 Fax: 03-5213-1741

- Immigration Information Center
<https://www.moj.go.jp/isa/consultation/center/>
The Immigration Bureau's Information Center provides free advice on visa applications and other matters.
Tel: 0570-013904

- Houterasu Multilingual Information Service
<https://www.houterasu.or.jp/multilingual>
A general information center/consultation service established by the government for resolving legal problems.
Tel: 0570-078377 (From IP Phone 050-3754-5430)

- Yoriso Hotline
<https://www.since2011.net/yoriso/n2/>
Works with callers to find solutions to problems, whether the issues are related to work, daily life, emotional problems, family, money, or illness.
Tel: 0120-279-338

- Ministry of Justice Foreign Language Human Rights Consultation Service
<http://www.moj.go.jp/JINKEN/jinken21.html>
A telephone counseling service for people who have difficulty speaking Japanese.
Tel: 0570-090911

- Telephone Consultation Service for Foreign Workers
<https://www.check-roudou.mhlw.go.jp/soudan/foreigner.html>
Provides consultations for foreign workers, including explanations of laws and regulations on working conditions and referrals to relevant organizations

- AMDA International Medical Information Center

<https://www.amdamedicalcenter.com/>

A non-profit organization that provides information on medical facilities and medical telephone interpretation for foreign nationals who have difficulty speaking Japanese.

Ube City has a Facebook page in English to provide foreign residents living in Ube City with information from the municipal government and other necessary information for day-to-day life.

Ube City



We provide comprehensive consultations on all administrative procedures necessary for day-to-day life.

Supported languages:

English, Chinese (Mandarin), Korean, Thai, Russian, Portuguese, Spanish, Vietnamese, Indonesian, Nepali, French, German, Italian, Tagalog, Malay, Burmese, Khmer, Mongolian, Singhalese, Bengali

Tel: 0836-34-8136 (Open weekdays 08:30 - 17:15)

Ube City General Consultation Service for Foreigners

Ube City Tourism Exchange Division